

AFKPT → MDC Transition Plan (to 30 June 2026)

Phase / Area	AFKPT Responsibilities	MDC Responsibilities
Governance & Wind-up (May – June 2026)	<ul style="list-style-type: none"> Formally confirm resolution to wind up and document decisions in line with Trust Deed requirements Maintain minimum governance quorum to enable decisions Identify current and contingent liabilities prior to closure 	<ul style="list-style-type: none"> Provide governance support and advice to ensure compliant wind-up, when requested Seek Council support for interim governance quorum solutions, if requested (e.g. temporary appointments)
Financial Management & Close-out	<ul style="list-style-type: none"> Complete all grant reporting and notify funders of wind-up Confirm status of Jobs for Nature funding due to end 30 Nov 26 Dependent on outcome of Jobs for Nature funding – advise the contracted provider Kauwhata: Trees that Count of impact i.e. if funding stops at 30 June rather than 30 Nov – advise Kauwhata as early as possible Confirm status of any other funding streams Decide allocation of remaining ~\$90k in accordance with Trust Deed Ensure all liabilities are settled prior to dissolution 	<ul style="list-style-type: none"> Review maintenance requirements for the Park based on Trust’s advice (below) and adjust budget accordingly (if cost savings) Establish future budget provision for upcoming Long-term Plan
Operational Handover	<ul style="list-style-type: none"> Provide contract/MOU documentation for contracted services e.g. GBN, Kauwhata: Trees that Count, etc., to MDC Clarify with MDC the Trusts current instructions and decision-making authority for its contractors Provide input into required level of service going forward (maintenance, biodiversity, investment) to maintain the asset at least at current levels Identify any critical risks to continuity (e.g. biodiversity programmes, pest control) Provide clarity on arrangements with Kauwhata re the Whare on the land 	<ul style="list-style-type: none"> Formally assume agreed operational, contractor, and H&S responsibilities Transition GBN to MDCs existing contract Transition Kauwhata: Trees that Count - if requested by the Trust (dependent of continuity of Jobs for Nature grant funding to agreed period of 30 Nov 2026, at which time the funding was ending) & arrangements re the Whare Confirm service levels and maintenance programme going forward Update/refresh Reserve Management Plan to reflect ongoing management needs Ensure no service gaps post 1 July 2026

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	<ul style="list-style-type: none"> • Ensure no residual contractual obligations remain with Trustees 	
Knowledge Transfer & Strategic Intent	<ul style="list-style-type: none"> • Transfer all knowledge, plans, and intellectual assets (including 200-year biodiversity plan if developed) • Provide handover from key individuals (e.g. Bessie prior to June 2026) • Describe transition agreement with Horizons re: <ul style="list-style-type: none"> ○ future ownership of the Phragmites Karka intellectual property and research developed by the Trust; ○ the flood management work agreed to for the Park • Describe relationship with Kauwhata (outside of the Trees that Count contracted work) to enable MDC to continue mahi 	<ul style="list-style-type: none"> • Capture and embed knowledge into MDC systems and planning, and if relevant relationships with key stakeholders e.g. Horizons, Kauwhata • Council has agreed to form a community facilities and open spaces focus group (starts 27 May 11.30am – 12.30pm) • Extend invite to Bessie when open spaces and biodiversity development & stewardship activity is on the agenda
Communications	<ul style="list-style-type: none"> • Prepare and agree statement to the media re Trust decision to wind up • Prepare stakeholder communications to advice of Trust decision to wind up and to establish clear messaging on future direction or arrangements i.e. transfer to MDC, or not? 	<ul style="list-style-type: none"> • Engage with Trust to communicate transition: <ul style="list-style-type: none"> ○ acknowledging the decision of the Trust (Trust leads this wording) and the work of the Trust over many years ○ what the transition plan means for users of the forest/park - focus on continuity of service despite governance change ○ trust as leading expertise in Phragmites and transition to Horizons ○ trusts work with Kauwhata – was due to end (Trust may or may not wish to comment on this)
Post-Transition (From 1 July 2026)	<ul style="list-style-type: none"> • Complete final reporting and legal dissolution • Distribute any residual funds per Trust Deed 	<ul style="list-style-type: none"> • Fully operationalise MDC-led model • Monitor performance (GBN, biodiversity outcomes) • Integrate into LTP and ongoing planning frameworks